



Peter Franchot
Comptroller

Robert J. Murphy
Director
Central Payroll Bureau

DATE: May 15, 2017

MEMORANDUM

TO: All State Agencies
Payroll Offices

FROM: Carolyn Kegley
Supervisor, Regular Payroll Operations

SUBJECT: **Advanced Schedule for Regular Payroll-
Pay Period Ending May 23, 2017**

This is a reminder that a state holiday occurs on Monday, May 29, 2017. Therefore, payroll processing schedules will be advanced for the pay period ending May 23, 2017. ETRs will be updated and available for posting on Wednesday, May 17, 2017 after 9:00 a.m.

All ETRs must be approved by Wednesday, May 24, 2017 no later than 3:00 p.m.

A copy of this memo is posted on our website along with additional payroll information. Log on to:
http://comptroller.marylandtaxes.com/Government_Services/State_Payroll_Services/Payroll_Officers/

If you have further questions, you may call any of the payroll operations staff at 410-260-7401.

cc: CPB Staff